



**PURCHASING DEPARTMENT**

Johnna M. Allen, Director  
Randy E. Self, Purchasing Agent  
Sharon N. Pasley, Buyer II  
Bella I. Hilbert, Buyer I

**ADDENDUM I**  
**SCOPE OF WORK UPDATE**

1. The original scope of work indicated that the Purchasing Department should be notified after each cutting. The correct process should be to contact a representative of the Water Department. This division is in charge of the Levee areas and they will need to approve work completed before an invoice will be paid.

Thank you,

Johnna M. Allen  
Purchasing Director